

Request for Qualified Charitable Distribution from IRA

[Date]

[IRA Administrator Name]

[IRA Administrator Address]

Re: Request for Charitable Distribution from Individual Retirement Account

Dear Sir or Madam:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # _____, as provided in the Protecting Americans from Tax Hikes Act of 2015.

Please issue a check in the amount of \$ _____ [not to exceed \$100,000] payable to **Seattle Chamber Music Society** (Tax ID 91-1169836). Please mail the check to the address below:

Seattle Chamber Music Society

10 Harrison Street, Suite 306

Seattle, WA 98109

Attn: Gift Processing

In your transmittal to Seattle Chamber Music Society, please provide my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

Thank you for your assistance.

Sincerely,

[Plan Owner Name]

[Plan Owner Address]